

# **BECKENHAM CRICKET CLUB RULES AND CONSTITUTION**

## **Names and Objects**

1. The Club shall be called “THE BECKENHAM CRICKET CLUB”.
2. The main object of the Club shall be to provide facilities for members to play and enjoy cricket, lawn tennis, squash, hockey and other recreations. There shall be seven playing sections known as: “The Beckenham and Sydenham Cricket Club”, “The Beckenham Lawn Tennis Club”, “The Beckenham Squash Rackets Club”, “The Bromley and Beckenham Hockey Club”, “The Beckenham Running Club”, “The Beckenham Veterans’ Football Club” and “The Beckenham Netball Club”. The Club shall be a non-profit making organisation. All surpluses shall be used to maintain or improve the Club’s facilities and to further its objects.

## **Definitions and Abbreviations**

3. The following terms and abbreviations shall have the meaning indicated: -
  - “AGM” Annual General Meeting
  - “Chairman / Chairmen” Shall be taken to include persons of either gender.
  - “Days” Calendar days
  - “He” Shall always be taken to include a person of the other gender.
  - “Licensing Act” Refers to the Licensing Act 1964 and particular sections of that Act, and shall be construed to include any statutory modification, amendment or re-enactment thereof.
  - “Rules” Includes Rules and Constitution
  - “Secretary” Includes “General Secretary”, “Club Manager” or any other person so charged by the General Committee from time to time with the general management of the Club’s affairs.
  - “SGM” Special General Meeting

## **Membership**

4. Persons of either sex shall be eligible for Playing, Non-Playing, or Junior Membership.
5. All members of visiting teams shall be admitted to the Club’s premises for the day of play only and shall be entitled to purchase intoxicating liquor in accordance with the provisions of Section 49 of the Licensing Act.
6. The General Committee shall have power to nominate for election to Honorary Life Membership any Member who, in its opinion, shall have rendered special service to the Club. Such election shall be made at a General Meeting of the Club. An Honorary Life Member shall be entitled without payment of any subscription to all the privileges of a Playing Member of any section to which he belongs or belonged.
7. Persons under the age of twenty-one shall be eligible for membership as Junior Members. The use of playing facilities by Junior Members may be restricted to such periods and subject to such conditions as may be prescribed by the General Committee from time to time.
8. Full or part-time permanent employees of the Club shall not be eligible for membership. Such employees may, however, enjoy such privileges of membership as the General Committee may grant from time to time.

## **Election to Membership**

9. Candidates for election to membership of the Club shall be proposed and seconded by two

Members both of whom shall vouch for the suitability of the candidate and provide such information regarding the candidate as the General Committee may require. Applications shall be submitted on a form to be provided for that purpose which shall require such information as the General Committee shall from time to time decide. The name and address of each candidate together with the names of the proposer and seconder shall be posted on the appropriate Club Notice Boards at least 7 days prior to the day of ballot. All candidates shall be balloted for by the General Committee and approval of their election shall be by a simple majority of the votes cast.

No Member of the Club shall be entitled to use the playing facilities of any section (save as a guest under Rule 33) unless he has been approved for membership of that section by the Section Committee.

10. A candidate not elected shall not be proposed again for election within a period of 90 days from the General Committee's decision.
11. Applications for membership shall be accompanied by payment of the appropriate subscription, entrance fee (if any) and levy (if any), such payment to be refunded if the candidate is not elected. Following the election of a new Member the Secretary shall immediately notify him in writing and supply a copy of the Rules together with any appropriate by-law Fees and Subscriptions
12. Entrance fees (if any), levies (if any), and rates of subscription pertaining to the categories of membership referred to in Rule 4 shall be as specified by the Members in General Meeting from time to time. The General Committee shall have the right to waive entrance fees in the case of any former Member applying for re-admission.  
The rates of match fees (if any), of court fees (if any) and of any other playing fee levied upon Members shall be determined by the General Committee. In making such determinations it shall have regard to recommendations as to such rates which shall be made by each Section Committee. These fees shall be notified to Members with the notice convening any General Meeting at which subscriptions are to be considered.
13. All annual subscriptions (except as provided for under Rule 11) shall become due, for the ensuing 12 months of membership, on the dates shown below.

<u>Section</u>	<u>Subscription due</u>	<u>Default Date</u>
Cricket	1st April	15th May
Tennis	1st April	15th May
Squash	1st October	15th November
Hockey	1st October	15th November
Athletics	1st October	15th November
Football	1st October	15th November
Netball	1st October	15th November
Non-Playing	1st January	15th February

If a subscription is not paid on or before the default date indicated above, the General Committee may declare that the person so making default shall cease forthwith to be a Member of the Club. The General Committee shall have the power to readmit any such person to membership upon such terms as it thinks fit.

The provision of a direct debit mandate or equivalent instrument by a Member or a candidate for membership in accordance with the terms of any payment plan offered by the Club shall be deemed to satisfy the requirements of this Rule and of Rule 11 above; always provided that, in the event of a breach in the terms of such plan, any sum outstanding shall be due and payable to the Club forthwith and the provisions of this Rule with regard to default shall apply.

On days when payment is charged for admission to the Club's premises no Member shall be admitted thereto save upon payment of the authorised charge for admission or upon production of a current Member's pass.

14. The General Committee may in its absolute discretion waive, reduce or suspend the fees or

subscriptions of any Member.

### **Resignation and Expulsion**

15. (a) Any Member may resign membership by giving to the Secretary notice in writing to that effect; provided that if notice be given after the 1st January in the case of Non-Playing or 1<sup>st</sup> April in the case of Cricket or Tennis or the 1st October in the case of Squash, Hockey Athletics Football or Netball the Member giving such notice shall be liable to pay the full subscription for the ensuing period.
- (b) The General Committee may temporarily suspend the membership of any Member pending investigation or resolution of any matter that, prima facie, may be prejudicial to the interests of the Club.
- (c) If, at any meeting of the General Committee attended by not less than eight members, it shall be resolved that in the interests of the Club any Member shall be invited to resign his membership, the Secretary shall by letter invite such Member to resign from the Club within the time therein specified. If he shall not comply with such invitation, it shall be within the power of the General Committee or a quorum thereof to expel such Member but such request for resignation or expulsion shall be passed by not less than three-quarters of the General Committee present and entitled to vote.
- (d) Any person ceasing to be a Member of the Club shall forfeit all right to and claim upon the Club, its property and funds.

### **The President and Officers**

16. A President shall be elected at the AGM for the ensuing year but no person may offer himself for re-election who has consecutively served as President for the immediate preceding three years.  
In order to ensure that there shall be a candidate, a retiring President shall propose a Member to the General Committee who, if approved shall be proposed for election at the AGM. This does not preclude other nominations.  
In addition to the President there shall be the following Officers of the Club: the Chairman of the General Committee elected in accordance with Rule 18 and the Honorary Treasurer of the Club who shall be elected annually at the AGM of the Club.

### **Vice-Presidents**

17. The names of candidates for election as Vice-Presidents duly proposed and seconded, shall be forwarded to the Secretary not later than 42 days before the date fixed for the AGM in accordance with Rule 25 in every year. Vice-Presidents shall be elected at an AGM and shall hold that position for as long as they remain Members of the Club.  
Before each AGM a sub-committee of Past Presidents and current playing Section Chairmen shall consider the candidates and make recommendations to the General Committee which, if approved, shall propose them for election at the AGM. The number of Vice-Presidents shall not exceed twelve at any one time.

### **The General Committee**

18. (a) The Club (except as otherwise provided for by these Rules) shall be managed by a General Committee constituted as described below. The General Committee shall have power to deal with any matters not provided for in these Rules and not required by these Rules to be dealt with in General Meeting.  
The General Committee shall consist of elected officers, elected members and nominated members as follows:  
The President of the Club, elected as prescribed in Rule 16.  
The Honorary Treasurer of the Club, elected as prescribed in Rule 16.  
One member from the Cricket Section Committee nominated by that Committee.

- One member from the Tennis Section Committee nominated by that Committee.
- One member from the Squash Section Committee nominated by that Committee.
- One member from the Hockey Section Committee nominated by that Committee.
- One member from the Athletics Section Committee nominated by that Committee.
- One member from the Football Section Committee nominated by the Committee.
- One member from the Netball Section Committee nominated by the Committee.
- Twelve other members of the Club who shall be elected at the AGM of the Club. Six of these other members shall retire by rotation each year but shall be eligible for re-election. Each playing Section Committee may, by notice in writing to the Chairman of the General Committee, appoint, remove and replace the nominated member of its Section Committee and by the same procedure appoint an alternate to their nominated member of the General Committee. Such alternate shall be entitled to attend and vote at meetings of the General Committee in the absence of the nominated member.
- (c) Decisions at meetings of the General Committee shall be by simple majorities of votes cast by those present and entitled to vote. Only members of the General Committee as defined above shall be entitled to vote and shall have one vote each.
- (d) The General Committee shall elect one of their members to be Chairman of its meetings. Such Chairman shall hold office for one year and shall be eligible for re-election; but no person may be re-elected who has consecutively served as Chairman for the immediately preceding three years. The Chairman of any meeting of the General Committee shall have a casting vote.
- (e) If a member of the General Committee shall have been absent without permission of the General Committee from three consecutive meetings of the General Committee, the General Committee may by a majority of not less than three-quarters of those present declare that his or her membership of the General Committee and tenure of any office of the Club be terminated and such decision shall be effective upon the Chairman communicating it in writing to such member.
- (f) The General Committee shall have power to fill any casual vacancy occurring in the General Committee or among the officers of the Club. Any member filling such vacancy shall automatically retire prior to the next following AGM but shall be eligible for re-election.
- (g) The General Committee shall appoint a Secretary on such terms and at such remuneration it may decide. The appointment of such Secretary shall not require confirmation at the AGM.
19. Until an appointment to fill a casual vacancy is made the proceedings of the General Committee shall not be invalidated by reason of any defect in the appointment of any member thereof or in consequence of there being less than the prescribed number.
20. The names of candidates for election to the offices of the Club or for election to the General Committee and the names of their proposers and seconders shall be forwarded to the Secretary not later than 14 days before the date fixed for the General Meeting.
21. The General Committee shall meet at least six times during the year and at any other time at the discretion of the Chairman of the General Committee, the Secretary or the Honorary Treasurer or at the request of three of the members thereof and at any such meeting the quorum shall be nine members.
22. (a) Each playing section shall be managed on behalf of the General Committee by a Section Committee which shall include a Chairman, an Honorary Secretary and an Honorary Treasurer. Each playing section shall hold an AGM of its members between 1<sup>st</sup> October and 30<sup>th</sup> September following at which a Section Committee shall be elected.

- (b) Except as provided in Rule 32, the General Committee may appoint such standing and other sub-committee as they may deem necessary or expedient and may delegate to them for such period as they think fit such of the powers and duties of the General Committee as they may determine and may co-opt thereto any Member of the Club.
- (c) The General Committee shall ensure that the playing sections are offered equal representation on each standing sub-committee which may be appointed.
- (d) Each standing sub-committee shall keep minutes of its proceedings and shall submit a copy of these to the General Committee within 42 days of any meeting.
- (e) The Chairman of the General Committee shall be an ex-officio member of all sub-committees.
- (f) The composition and terms of reference of any standing sub-committee shall be laid down in the Club's By-laws and of any other sub-committee in a Minute of the General Committee's proceedings.

#### **Club By-Laws and Standing Orders**

23. (a) The General Committee shall have the power to make, repeal and amend by-laws for the regulation of the Club and the implementation of its Rules, and to make, repeal and amend standing orders for the conduct of the proceedings at committee and general meetings. Such by-laws and standing orders shall not be inconsistent with these Rules and shall be binding upon the Members until repealed by the General Committee or set aside by a resolution of an Annual or Special General Meeting of the Club.

The by-laws shall be exhibited on the appropriate Notice Boards. Any changes to the by-laws shall be displayed on those Boards within 14 days of their approval by the General Committee. Such changes shall be notified to the Members in the Annual Report.

#### **Section By-laws**

- (b) Any Playing Section's Committee shall have power to make, repeal and amend by-laws for the regulation of its section's affairs. Such by-laws shall not be inconsistent with these Rules and shall be subject to the approval of the General Committee. Such by-laws shall be binding upon the Members concerned until repealed by the Section's Committee or set aside by the General Committee or by a resolution of a General Meeting of the Section.  
A Section's by-laws shall be exhibited on its Notice Boards. Any changes to a Section's by-laws shall be displayed on those boards within 14 days of their approval by the Section's Committee.

#### **Trustees**

24. The property of the Club shall be vested in not less than three Trustees or in a Corporate Trustee who shall be appointed at an AGM. The General Committee shall have power to remove any of the Trustees. All vacancies occurring by removal, resignation or death shall be filled by the General Committee subject to confirmation at the next AGM.

#### **Annual and Special General Meetings**

25. The AGM of the Club shall be held each year at a time and date to be fixed by the General Committee (which time and date, not being later than 25<sup>th</sup> March in each year, shall be posted on the appropriate Notice Boards not later than 1<sup>st</sup> January of that year, or 60 days prior to the date fixed, whichever shall be earlier) for the following purposes:
- (a) To receive from General Committee a report and statement of accounts for the preceding financial year;
  - (b) To elect the President for the ensuing year, and the Vice-Presidents, if any;
  - (c) To elect an Honorary Treasurer for the ensuing year and to fill vacancies on the General Committee resulting from retirement or otherwise;

- (d) To appoint a minimum of two and not more than three Honorary Auditors;
- (e) To decide on any resolution which may be duly submitted to the meeting as hereinafter provided;
- (f) To deal with any special matter which the General Committee desires to bring before the Members and to receive suggestions from the Members for consideration by the General Committee.

All Members aged eighteen and over shall be entitled to attend any General Meeting, whether Annual or Special, and to receive twenty-one clear days' notice convening the same and such notice shall specify the business and the resolutions to be submitted by the General Committee and/or by members under the minimum of 42 days' notice required by Rule 26. Save as otherwise provided by these Rules the quorum for all General Meetings of Members shall be twenty-five Members present and entitled to vote. If within half an hour from the time appointed for the meeting a quorum is not present, the meeting if convened upon the requisition of Members shall be dissolved; in any other case it shall stand adjourned to such other day being not less than 14 days or more than 28 days thereafter as the General Committee may determine. If at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting the Members present shall be a quorum.

- 26. No Member desirous of moving any resolution at the AGM shall move such resolution save with the consent of the Chairman of the AGM unless he shall have given notice thereof in writing to the Secretary at least 42 days before the date fixed for the AGM and such notice shall be displayed forthwith on the Club Notice Board; always provided that in the case of a resolution arising from the notice of meeting, the agenda, the General Committee's annual report or the annual statement of accounts the required period of such notice shall be 14 days.
- 27. The General Committee may at any time for any special purpose call an SGM and it shall do so forthwith upon the requisition in writing of any twelve Members stating the purpose for which the meeting is required. All matters with which an AGM is competent to deal may be validly dealt with at an SGM.
- 28. All Members aged eighteen years or over attending an AGM or SGM shall have one vote each. Proxy voting shall not be permitted.

### **Finance**

- 29. (a) The Financial Year shall end on 30th September in each year to which day the accounts of the Club shall be balanced.
- (b) The income of a playing section shall be derived only from annual or special appropriations sanctioned by the General Committee. Money or goods won as prizes, raised or obtained in any other way by Members or by a section shall be at the disposal of the General Committee.
- 30. A vacancy occurring in the office of Honorary Auditor during the year shall be filled by the General Committee.

### **Bar**

- 31. The permitted hours for the supply of intoxicating liquor on the Club premises shall be fixed in accordance with the terms of the Licensing Act by a resolution of the General Committee and notified by the Secretary to the Clerk to the Licensing Justices; and no resolution fixing the hours shall have effect until such notification has been given. The permitted hours shall be displayed on the Club notice board.  
By a resolution of the General Committee, persons other than Members, members of visiting teams and Members' guests shall be admitted to the Club premises on specified days and shall be entitled to purchase intoxicating liquor in accordance with the provisions of Section

- 49 of the Licensing Act; always provided that such days do not exceed twelve in number during any one calendar year. Written notice shall be given to the Chief of Police not later than 24 hours before such persons are due to be admitted to the Club's premises.
32. The purchase and supply of intoxicating liquor shall be controlled by a sub-committee of the General Committee, to be known as the Bar Committee, composed of all the elected members of the General Committee in accordance with the provisions of paragraph 4(4) of schedule 7 to the Licensing Act.

### **Members' Guests**

33. (a) Members may introduce guests who may use the Main Pavilion, Tennis Pavilion and other parts of the ground reserved for Members, provided they accompany such guests.
- (b) Members may introduce guests for the purpose of playing lawn tennis or squash at guest fees as fixed by the General Committee.
- (c) A Visitors' Book shall be kept in which Members introducing guests shall enter their names together with the names of the guests introduced. Guest fees shall be recorded in the Visitors' Book before play and shall be handed to the Secretary or to such other person as may be authorised to receive them together with the names of guests.
- (d) No person shall be allowed into the Club as a guest on more than four occasions in any calendar year save with the permission of the General Committee.
- (e) The General Committee reserves the right to refuse any non-member admission to the Club as a guest. Former Members who have been expelled from the Club under Rule 15 or have ceased to be Members in accordance with Rule 13 may not be introduced as guests.

### **Club Guests**

34. Non-members may be admitted to the Club's premises to participate in or to attend tournaments, Club-organised events and other activities taking place on the premises with the approval of the General Committee. Such non-members shall be deemed to be guests of the Club and shall be permitted to use the facilities of the Club to such an extent and on such terms as the General Committee shall prescribe, and shall be entitled to purchase intoxicating liquor for consumption on the premises. The provisions of Rule 33 (Members' guests) shall not apply in these instances.

### **General**

No Member shall except for goods supplied or services rendered at the request of the General Committee receive any profit or emolument from the funds or transactions of the Club. During any period of paid employment by the Club a Member shall relinquish all the rights and privileges of membership and shall stand in relation to the Club in all respects as an employee and not as a Member.

### **Alteration of Rules**

36. (a) These Rules may be added to, repealed or amended by resolution of an AGM or SGM provided that such resolution is passed by at least two-thirds of the votes cast. Notice in writing of any proposed change must be sent to the Secretary not later than 42 days before the date fixed for the AGM or of the SGM as the case may be. The notice convening any such meeting shall fully specify the alterations or amendments to be proposed at such meeting.
- (b) Any decision taken in accordance with Rule 36(a) to add to, repeal or amend Rule 2 shall not take effect for a period of 90 days from the date of such decision, and shall not take effect at all if, before the expiry of this period, any one of the playing sections of the Club in a section general meeting shall pass, by a majority of those present and entitled to vote, a resolution which states that such decision to add to, repeal or amend Rule 2 should not take effect.
- (c) Written notice of any alteration in these Rules shall be given to the Chief Officer of Police and to the Clerk to the Justices in accordance with the provisions of Section 48 of the Licensing Act.

### **Borrowing Powers**

37. (a) The General Committee shall exercise the powers of the Club to borrow money in the ordinary course of business upon such terms as to repayment and rates of interest as the General Committee may in its absolute discretion decide; but no security shall be given upon any of the assets of the Club without the sanction of the Members in General Meeting.
- (b) The General Committee shall not have power to dispose of any of the assets of the Club without the sanction of a resolution of the Members in General Meeting (and such resolution shall be passed by at least two-thirds of the votes cast) save only movable plant, machinery and fittings and other similar assets of a consumable or wasting nature.
- (c) If at any time the Club, in General Meeting, shall pass a resolution authorising the General Committee to borrow money the General Committee shall thereupon be empowered to borrow for the purposes of the Club such amount of money either at one time or from time to time and at such a rate of interest and in such form or manner and upon such security as shall be specified in such resolution and thereupon the Trustees or Corporate Trustee shall at the discretion of the General Committee make all dispositions of the Club property or any part thereof and enter into such agreements in relation thereto as the General Committee may deem proper for giving security for such loans and interest. All Members of the Club whether voting on such resolution or not and all persons becoming Members of the Club after the passing of such resolution shall be deemed to have assented to the same as if they had voted in favour of such resolution.

### **Dissolution**

38. If at any General Meeting a resolution for the dissolution of the Club shall be passed by a majority of the votes of the Members present and such resolution shall at an SGM held not less than 30 days thereafter, at which not less than one-half of the Members or one hundred Members, whichever shall be the less shall be present, be confirmed by a resolution passed by two-thirds of the votes cast thereon, the General Committee shall thereupon or at such future date as shall be specified in such resolution proceed to realise the property of the Club and after the discharge of all liabilities shall apply the same to approved sporting or charitable purposes in the following manner: by a donation to a member of the Community Amateur Sports Club Scheme (CASC) or by a donation to a registered charity or by equal donations to those sports' governing bodies to which the Club enjoys affiliation. Upon completion thereof the Club shall be dissolved. In no circumstances shall any part of the funds or property of the Club be distributed amongst any of the Members of the Club upon dissolution.